

12th October 2011

Plymouth Teaching Primary Care Trust
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TO: All Community Plymouth
Pharmacies

Dear Colleague

Reference Clinical Governance Training

We would like to inform you that NHS Plymouth will be providing a series of Clinical Governance training events during the rest of this year (2010/11).

Clinical Governance is a key part of the pharmacy contract which helps to ensure service quality is monitored and improved wherever possible. NHS Plymouth is committed to supporting community pharmacy in this area. The training will be particularly important to the pharmacy clinical governance lead but is open to any members of the pharmacy team and we would like to encourage pharmacies to attend this training event as a team. Clinical Governance is very much about teams working together having shared goals and a clear understanding of personal responsibilities. Team attendance will help to ensure that Clinical Governance is embedded into everyday practice.

Each pharmacy will be paid £200 in total provided a minimum of 1 person (doesn't have to be the same person) from the pharmacy attends the 4 training sessions.

The first training session will look at the role of a clinical governance lead in the pharmacy, details are below:

Date: **Wednesday 24th November 2010 from 7.00pm - 8.30pm**

Venue: **The Boardroom, NHS Plymouth, Building One, Brest Road, Derriford Business Park, Plymouth, Devon, PL6 5QZ**

The dates and venues for future training sessions will be released in due course, the topics for the further sessions will be:

- Controlled Drugs
- Child Protection
- Significance Incidents

Please can you complete the enclosed slip and return to Stacey Burch to book your place by **Friday 12th November 2010**. Please ensure you indicate the number of staff expected to attend.

Yours sincerely



James Glanville
Primary Care Manager

cc. Devon LPC
Janet Newport, Head of Clinical Governance
Oksana Riley, Medicines Management Advisor
Area Managers