



## South West Region LPCs

### New Medicine Service Check List

Task	What's involved	Help Available	By whom	Date to be completed by	Tick once done
Look at Self Assessment Checklist and identify your learning needs	Reading the self assessment form and answering the questions		Pharmacist	As soon as you can	
Visit PSNC website for full details of the service - <a href="http://www.psn.org.uk">www.psn.org.uk</a>	Logging on to PSNC	PSNC, August CPN & LPC	Staff & pharmacist	As soon as you can	
Visit the CPPE website and read CPPE distance learning materials as soon as you receive them – <a href="http://www.cppe.ac.uk">www.cppe.ac.uk</a>	Reading the learning material as soon as it arrives	CPPE website, e-learning video wall & tutors	Pharmacist	Delivery expected September 2011	
Brief your pharmacy team	Letting your staff know about the NMS	Share your learning from the CPPE distance learning pack	Pharmacist	As soon as you can	
Discuss with your team how you will identify patients eligible for the service	Putting a system in place to allow easy identification for eligible patients		Pharmacist	Before you start the service	
Start to practice identification of eligible patients to help you estimate the number of interventions you will be able to make when first starting	Looking at the prescriptions you dispense each day and asking patients if they are on any new medication	Your team	Pharmacy team	Start today!	
Contact the Practice Manager of your local GP Practice(s) to discuss briefing the GPs and ongoing communications	Letting the local GPs and their staff know about the NMS and agreeing ways of sharing information	Find out if your local LPC and LMC are facilitating conversations	Pharmacist	September/October 2011	

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Identify additional training & support available to you & complete as necessary e.g. through your employer, wholesaler, NPA, LPC, PCT	Look at the self assessment form and identify any training you need to complete	CPPE distance learning materials and video wall.  NPA support pack  LPC organised events  PCT organised events	Pharmacist	Before you start the service	
Attend a locally organised event, or get together with other local pharmacists to share experience and plans	Talking to your colleagues	LPC	Pharmacist	During September/October 2011	
Complete self assessment form	Satisfying yourself that you are ready to deliver this service and fulfil all criteria specified		Pharmacist	Before you start the service	
Ensure your consultation area is fit for purpose	Consultation room must meet MUR specifications		Pharmacist	If you are not already delivering MURs, then start now!	

Useful links:

PSNC NMS page – <http://www.psn.org.uk/pages/nms.html>

CPPE NMS - <https://www.cppe.ac.uk/News/Article.asp?articleID=222&ID=80>

CPPE NMS distance learning pack - <http://www.cppe.ac.uk/learning/Details.asp?TemplateID=NMS-P-01&Format=P&ID=20&EventID=41108>

NPA NMS - <http://www.npa.co.uk/nms>

RPS NMS - <http://www.rpharms.com/nhs-community-pharmacy-contract-england/new-medicine-service.asp>