

## DEVON LOCAL PHARMACEUTICAL COMMITTEE

Minutes of the meeting held on Monday 12<sup>th</sup> January 2009 7.30 pm at Deer Park Business Centre, Haldon Hill, Kennford, Exeter.

### Members in Attendance:

Mr David Bearman (Chair)	Mr Andrew Howitt
Mr David Chapman	Mr Andy Lawson
Mr Phil Dawes	Mr Paul Stevens
Mr Martin Frankland	Mrs Brenda Taylor
Mr Simon Gardner	Mr George Wickham
Mrs Ali Hayes	

### In Attendance

Mrs Sue Taylor – Chief Officer	Mrs Kathryn Jones - Secretary
Mr Jonathan Kerr – Strategic Development Officer	Mr Mark Stone – Project Pharmacist

### 1/304 Apologies

Mr Mike Barbour, Mrs Sian Retallick, Mr Max Punni.

### 1/305 Welcome

David Bearman welcomed everyone to the meeting. He informed the meeting that Nerys Cadvan-Jones had been appointed to the LPC by the CCA to fill the vacancy created by the resignation of John Finn.

### 1/306 Minutes of the meeting held on 8<sup>th</sup> December 2008

The minutes of the meeting held on 8<sup>th</sup> December were signed as a true and accurate record.

### 1/307 Matters arising from the minutes

#### 1/286 Pharmacy White paper – Building on Strengths: Delivering the Future

Copies of the LPC response had been sent to all the Devon MPs with the offer to visit a pharmacy. Three MPs had asked for visits, These have already taken place with Nick Harvey visiting Woolacombe and Boots in Barnstaple and Adrian Sanders visiting Sarsons in Paignton. Arrangements are being made for Alison Seaback to visit a pharmacy in Plymouth.

#### 1/291 Plymouth Road Map Day

Still waiting for a date for this event.

#### 1/293 Flu Pandemic Planning

The article for the newsletter is posted on the website.

#### 1/300 Torbay Care Trust consultation process for change of hours applications

Action: Sue to contact the Care Trust regarding the consultation process.

#### 1/300 Application by Peninsula Pharmacy Ltd for inclusion on the Devon PCT list for a wholly internet/mail order pharmacy at Unit 6, The Watermark, Erme Court, St Leonards, Ivybridge.

No explanation had been received from Devon PCT as to why this had been sent out again, although PSNC had indicated that if an application is refused an applicant can either resubmit the application or appeal.

#### 1/300 Contractual Matters

All responses had been sent to the relevant authority

#### 1/303 Correspondence with Plymouth tPCT re Salbutamol switch to Ventolin Evohaler®

A response had been prepared and checked by Phil Dawes and would now be sent.

#### 1/303 Switching

A letter has been sent to PSNC only this week.

### **1/303 Christmas Rota (Exmouth)**

Details had eventually been faxed out to contractors on Christmas Eve.

**Action: Sue to contact Andrew Harris regarding the preparation of the rota for Christmas and New Year well in advance.**

### **1/303 PSNC Conference 11 March 2009**

Invitations have been sent out to MPs, Linda Gilroy MP is the only one to accept so far.

### **1/303 Terry Nickels retirement as Chairman of Torbay Care Trust**

The dinner is due to take place on 14<sup>th</sup> January.

### **1/308 Finance Report month end 31<sup>st</sup> December 2008.**

The December financial position was reported.

### **1/309 Performance measures ended 31<sup>st</sup> December 2008**

#### **Website**

Following the dip in hits last month, there were over 4500 during December. Devon is still top of the leader board.

#### **ETP**

Nothing to report until the LPC is able to look at usage of ETP.

#### **MURs**

It was reported that in Devon PCT 41% of the available money was being claimed, in Plymouth 35% and in Torbay 38%.

### **1/310 Secretariat Report**

This was noted.

#### **Contractual information**

##### **Determination of Rurality - Broadclyst**

Following phone discussions and email correspondence with members of the LPC a response had been sent to Devon PCT indicating that the majority of the area to be determined should be rural. However, the consensus was that Broadclyst itself, with the range of facilities which include a school for over one thousand pupils, regular bus services and local facilities should be determined as non-rural. In the response to the PCT, Sue had included the view that the map provided by the PCT was not adequate for the purposes of identifying the characteristics of the area, and needed to have clearly delineated areas with identifiable geographical markers. It was also felt that Exeter Airport and the business park should have been excluded from the area for consideration.

Simon Gardner asked if a PCT needed to inform other contractors if a pharmacy is permanently closed. The branch of Lloyds Pharmacy at 40A The Strand in Dawlish had closed, but no-one seems to have been informed of the closure in particular Boots in Dawlish.

**Action: Sue to seek clarification from Devon PCT regarding notification.**

#### **Torbay Care Trust**

It was reported that Torbay Care Trust had notified the LPC of an application for inclusion in the pharmaceutical list in respect of different premises for Bay Pharmacy moving from 237 Torquay Road, Paignton to Unit 2 Concorde House, 266-276 Torquay Road, Paignton. This application had been approved as a minor relocation and less than 500 metres between the two sites.

#### **NHS Plymouth**

Notification had been received of an application for change of ownership from Boots UK for Alliance Pharmacy, Units 42&4c, East End CMTY Village, Cattedown Road, Plymouth. This had been approved by the pharmacy sub-group.

**1/311 LPC Evaluation**

**Members considered the PSNC Framework for LPC Self Evaluation.**

**1/312 LPC Measures set against LPC objectives**

Members split into groups to discuss the measures set against LPC objectives, attached as an appendix to these minutes.

**1/313 LPC Resources**

Following the resignation of Jonathan, members discussed how resources should be used in light of the LPC Evaluation discussion earlier in the meeting. It was decided that emphasis should be on communication and raising the profile of the LPC through training and development particularly with regard to PR and media training. As no extra money is coming into community pharmacy at the moment through local commissioning it was agreed to pare down the Secretariat for the time being but buy in capacity if needed.

**Action: Sue to draw up a work plan in agreement with the LPC Executive.**

**1/314 LPC Locality Forums – review of functions and lead roles**

Mike Barbour had offered to facilitate a Mid Devon Forum. A date had been arranged for the Exeter Forum on 2<sup>nd</sup> March at Devon Hotel. North Devon Forum is due to be held on 13<sup>th</sup> January, John Finn will facilitate, but will need to arrange to hand over to someone else. Torbay and Plymouth both have forums organised for the end of January and end of February respectively. It was felt that each locality should have three forums per year.

**Action: Feedback forms to be prepared for completion at the forums**

**1/315 Any Other Business**

**Return of used diamorphine ampoules to community pharmacy (NHS Plymouth)**

It was decided that it would be appropriate for this matter to be considered at the Plymouth Locality Forum due to be held on 29<sup>th</sup> January.

**Action: Sue to inform Graham Parsons. Mark Stone to include in the forum agenda.**

**LPC Awayday in April – Venue and proposed agenda**

It was agreed that members would be emailed to ascertain if they would be able to attend.

**Action: Email to be sent to all members asking about availability**

**PSNC Conference**

Sue asked members if they could let her know if they were interested in attending particularly as an MP from had accepted our invitation. There was no interest expressed.

**Controlled Drugs Destruction**

Martin Frankland informed the meeting that police no longer undertook destruction of controlled drugs, of which there are considerable volumes in pharmacies. He wanted the PCTs to be asked to clarify what processes had been put in place.

It was pointed out that the unofficial newsletter for PCT accountable officers which had been included with the agenda had given advice on some companies which had been granted authorisation to undertake this work. Devon PCT had also sent a letter to all pharmacies with the same information towards the end of 2008.

**David Bearman took the opportunity to wish Jonathan Kerr good luck in his new role.**

**Date of the next meeting – Monday 9<sup>th</sup> February 2009.**

**Signed** .....

**Date** .....