

DEVON LOCAL PHARMACEUTICAL COMMITTEE

Minutes of the meeting held on Tuesday 15 February 2011 at Larkbeare House, Exeter

Members in attendance:

Steve Budden	Karen O'Brien
Nerys Cadvan-Jones	Stephen O'Reilly
David Chapman	Tony Perkins
Nigel Gray	Paul Stevens
Andy Lawson	Brenda Taylor
Kevin Muckian	Adrian Tebby
Chris Naidu	

In Attendance:

Sue Taylor – Chief Officer
Mark Stone – Project Pharmacist
Kathryn Jones – Secretary

1/615 Apologies for absence:

David Bearman, Simon Gardner, Peter Hope, Michael Lennox

1/616 Chairmanship of the meeting

In the absence of the Chair and Vice Chair, Paul Stevens chaired the meeting.

1/617 Register of Interests:

Brenda Taylor requested a new form for completion following the sale of her pharmacy.

1/618 Minutes of the meeting held on 17th January 2011

The minutes of the meeting held on 30th November 2010 were signed as a correct record.

1/619 Matters arising from the minutes

1/595 Locality Work – Hospital Discharge

Steve Budden has made contact.

1/595 Locality Work: Collate evidence of problems in North Devon – information to be available for meeting with Kate Maynard on 24th January – No report received from Chris Naidu.

1/601 Outcome and performance measures – meeting to discuss how pre-regs could collect outcome measures – Kevin reported that internet searches had been undertaken and contact made with PSNC. It was hoped that Nerys and Kevin would be able to meet before the next LPC meeting and prepare a paper.

1/607 Finance Report: agenda item revisit payment to members

1/608 Hypothecated Levy – The questions have not yet been sent to PSNC, members were asked to continue sending in their questions. It was agreed to send out to members by email the briefing papers that had been received from PSNC

1/610 Public Health SW Conference – Mark Stone informed the meeting that the other LPCs in the region were interested in such an event and would fund it. It was agreed to discuss at the next LPC meeting.

1/611 LPF – Discussions on merging LPC forum and RPS LPFs – Clarification had been sought regarding the attendance of non members of RPS to events. There would be no problem. Nerys Cadvan-Jones proposed the use of CPPE for the North Devon forum. Clarification to be sought for next LPC meeting.

1/611 – LPF – Discussion on merging LPC forum and RPS LPFs – Invite Kate Roland and Leanne Denton to a future LPC meeting – Outstanding
1/613 Risk Register Add to LPC agenda for meeting in March.

1/620 Finance Report

A verbal report was given to members.

PSNC Levy 2011/12 and Hypothecated Levy 2011/12

Members were informed that the PSNC levy for 2011/12 had increased by 3% to £67798.00 payable in two instalments in April and October 2011.

The hypothecated levy for 2011/12 for Devon LPC is £19122.00 for the year, payable in two instalments. Members were keen to know how much was being charged nationally. David Bearman would discuss the payment of the levy at the next LPC meeting.

1/621 Secretariat Report

Members received the Secretariat Report.

1/622 Any Other Business

2nd Stock Audit

Mark Stone gave a brief outline of the findings of the LPC audit. Articles are due to appear in the national pharmaceutical press. Karen O'Brien reported that her staff were lying to the pharma companies in order to obtain stock.

Controlled Localities and map

Members were asked for their views on the two areas; Ipplepen and East Oghwell and Heathfield, where the determination if rural was unclear. Both areas may have to go out for consultation.

Meeting with SW LPCs

A meeting has been organised which will be facilitated by Mike King to discuss the future role of LPCs. The meeting is due to be held in mid May. All LPCs except Gloucester are keen to attend. Sue to contact Gloucester LPC, alternatively PSNC to make the contact with them.

The date of the next meeting will be held on 14 March 2011 at Deer Park Business Centre, starting at 7.30pm

Signed.....

Date.....