

## DEVON LOCAL PHARMACEUTICAL COMMITTEE

Minutes of the meeting held on Monday 9<sup>th</sup> November 2009 7.30 pm at Deer Park Business Centre, Kennford Exeter.

### Members in Attendance:

Mr David Bearman (Chair)  
Miss Nerys Cadvan-Jones  
Mr David Chapman  
Mr Phil Dawes  
Mr Martin Frankland

Mr Simon Gardner  
Mr Andy Lawson  
Mr Michael Lennox  
Mr David Norsworthy  
Mr George Wickham

### In Attendance

Mr Mark Stone – Project Pharmacist

Kathryn Jones – Secretary

### 1/430 Apologies

Mr Mike Barbour, Mrs Ali Hayes, Mrs Sian Retallick, Mr Paul Stevens, Mrs Brenda Taylor, Mrs Sue Taylor – Chief Officer

### 1/431 Register of Interests

There were no changes to the Register of Interests.

### 1/432 Minutes of the meeting held on 5<sup>th</sup> October 2009

The minutes of the meeting held on 5<sup>th</sup> October 2009 were signed as a correct record.

### 1/433 Actions arising from the minutes

#### 1/392 Compliance Aids

Mike Barbour informed the meeting that one of his pharmacies had been informed by a local practice that no seven day scripts would be issued following receipt of a letter from Devon PCT.

**Action: Mike Barbour to obtain a copy of the letter and forward to the Secretariat**

#### 1/416 AOB - Dispensing and Responsible Pharmacist

The article is due to go in the November 2009 Purple Pages.

**Action: Mark Stone to write and submit article for Purple Pages in connection with ordering scripts early for Christmas**

#### 1/416 AOB – MHRA Alert Codeine

The article to go in November 2009 Purple Pages

**Action: Mark Stone to write and submit an article for Purple Pages**

#### 1/416 AOB Controlled Drugs – Palliative Care LES

A response had been sent to Devon PCT. Sue had asked for an update, but to date had not received a response from the PCT.

**Action: Chase Devon PCT for response. Further report at next meeting.**

#### 1/424 Secretariat Report – Flu

David Bearman had been informed by James Glanville that payments were being made monthly. He agreed to check with Phil Dawes for confirmation.

**Action: David Bearman to speak to Phil Dawes**

**1/434 Finance Report**

The members received the Finance Report to 31<sup>st</sup> October 2009.

**1/435 Contractual issues**

**Application for inclusion in the pharmaceutical list – Dawlish Warren**

The following members declared an interest and left the meeting; Simon Gardner, Michael Lennox, Nerys Cadvan-Jones, David Chapman and Andy Lawson.

A site visit had been undertaken and it had been noted that the area was very busy, even at the end of October. Sandra Fabry from DARE had written a letter of support, which had included the fact that Dawlish Warren is identified as a separate area from Dawlish in the Local Plan. It was noted there is an expanding need with proposed new developments. Advice had also been sought from Ali Hayes and Mike Barbour who were unable to attend the meeting.

It was agreed that apart from being beneficial to the area, the proposed pharmacy is desirable and the LPC supports the application.

The members who had declared an interest returned to the meeting

**Action: Response to be sent to Devon PCT.**

**Pharmacy request for change of hours at Your Local Boots Pharmacy, Willand Road, Cullompton**

It was noted that the request was to increase the supplementary hours. Members noted the changes proposed.

**1/436 Secretariat Report**

**Carers Health and Wellbeing Check (Devon PCT)**

It was noted that pharmacists will start delivery of the checks in January 2010 rather than November 2009. Michael Lennox asked for clarification of this point. Maunders Pharmacy commented that it could prove to be a huge piece of work. There were several queries raised regarding payment of £75 and Mark Stone agreed to speak to Sue on her return. Mike had a query regarding the roll out of the checks and asked Mark to clarify the phases of the roll out.

**Action: Seek clarification of this point.**

**Meeting with Cornwall LPC**

Phil Yelling is the newly appointed Chief Officer for Cornwall LPC. Further meetings will be held between the two LPCs.

**1/437 Information Governance**

David Bearman outlined the main details of the proposed Information Governance issues and timescales. The members felt it would be the independents who would possibly find this more difficult compared to large pharmacies who would have the infrastructure already in place to deal with this. There could be significant consequences for contractors if they fail to comply. PCTs will only commission services from pharmacies who have reached Level 2.

Mark and Simon Gardner agreed to look at this in the first place.

**Action: Mark and Simon Gardner seek information from PSNC and study documentation.**

**1/438 Report on Devon PCT LPC Joint Meeting**

Simon Gardner had attended the meeting on behalf of the LPC. He reported that the questionnaire had been finalised for the Pharmacy Needs Analysis including some of the amendments requested by the LPC. Michael Lennox informed the meeting that the CCA had advised pharmacies to ignore the questionnaire as it was premature. There appeared to be a reluctance to engage. George Wickham was concerned who would hold the personal information supplied and where would it go within the PCT.

**Action: David Bearman to contact Rob Darracott at the CCA for clarification  
David Bearman to go back to PCT and also PSNC for clarification.**

**Information Governance**

PCT asked who holds the information and how it was to be used and distributed to the PCT.

**Action: Simon Gardner to feedback to joint meeting**

**7 Day scripts for MDS**

John Finn felt that Social Services should fund part of the bill.

**Fees for domiciliary MURs**

The PCT felt the fees of £300 backfill, £28 MUR fee and £28 for enhanced service was too expensive, but would agree to the backfill cost and the initial MUR fee. Members felt this would be acceptable. Telephone MURs had not been mentioned, although Bristol do have an SLA if needed. It was felt that the MUR form which had been prepared was really complicated and the set MUR form should be used.

**Action: Simon Gardner feedback to the PCT the decision over fees.**

**1/439 Exeter Locality Forum**

George Wickham informed the meeting that the locality forum had received presentations on budgets and swine flu and vaccinations. It was felt that vaccinations for pharmacy staff should be undertaken at Devon Doctors OOH onsite facilities. It was agreed to put the paperwork on the website. Michael Lennox thanked George and Paul Stevens for the evening.

Actions: Simon Gardner to contact PCT regarding swine flu vaccines.  
Put presentations on the website.

**1/440 Performance Measures**

The performance measures were reviewed and discussed.

It was felt that the LPC AGM had not been well attended due to the subject matter. Thought to be given to next years' speaker.

Andy Lawson asked for an item to go in the next newsletter about how pharmacists could become EHC accredited.

**Action: Article for next newsletter.**

Torbay Care Trust have one LES claim form which can be submitted electronically.

**Action: Martin Frankland to send a copy of the Torbay form to the Secretariat  
Raise this matter with Devon PCT.**

**1/441 Any Other Business**

Michael Lennox had been sent a copy of a newsletter entitled Significant Times. It is the first issue from NHS Devon. It was agreed to raise the matter of all PCT newsletter being sent to the Secretariat for inclusion of the website at the next LPC/PCT meetings.

Action: Obtain copy of newsletter for website  
Agenda item on next PCT/LPC meetings.

Devon DAAT are still faxing and posting scripts to pharmacies. Devon Doctors are also posting out scripts.

The meeting closed at 9.30 pm

**Date of the next meeting – Monday 14<sup>th</sup> December 2009 at the Deer Park.**

Signed .....

Date.....

