



Level 3
Caspian Point 2
Cardiff Bay CF10 4DQ
Tel: 029 2044 2070
Fax: 029 2044 2071
e-mail: info@cpwales.org.uk

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CPW FACT-SHEET 03/07

1) Patient Questionnaires in Wales.

Community Pharmacy Patient Questionnaire (CPPQ)

CPW wish to update contractors in Wales that despite firm communication and meeting with WAG no official implementation date for Wales has been given.

The format/content of the questionnaire has been agreed and the content will remain as it is in England. It has been confirmed that there will not be a requirement for the form in Wales to be bilingual BUT a Welsh version should be available to patients. Contractors may, if they wish, as best practice before any implementation date carry out their own CPPQ. Both the English and Welsh version template agreed with WAG are available on the PSNC website in the *new contract* section →forms .

CPW has also been asked by contractors for guidance regarding additional questions being added to the template when the CPPQ is enforced in Wales. At such time a contractor may add their own additional questions that they feel specific to their business, provided they are related to healthcare service provision. The point at which extra questions can be added is highlighted in the questionnaire. LHBs will **NOT** be able to request questions to be added to the questionnaire.

CPW will continue to request final confirmation and advise contractors when this is received.

2) The new MUR Form Launch in England

WAG are aware of the release of the new MUR form in England. Before any new form can be effective in Wales the Legislation must be changed.

CPW are waiting guidance on the legislative change from WAG and will advise contractors of the implementation date once a date is received.

3) CD Regulations in Wales

3a) Destruction of out of date CDs in Wales

The 'Misuse of Drugs and Misuse of Drugs (Safe Custody)(Amendment) Regulations 2007' [Statutory Instrument 2007 No.2154] extend to England, Wales and Scotland. Different Regs within the Statutory Instrument come into force on different dates in each home country.

WAG have advised CPW as follows;

Legislation concerning the identity of the accountable officer and the duties associated with this role are also being drafted by the policy lead. Until this legislation is in place, Regulation 4 (12) within SI 2007 No.2154 - i.e. the Regulation that enables accountable officers to authorise people to witness the destruction of controlled drugs, cannot be implemented in Wales.

Chair: Phil Parry FRPharms

CPW Factsheet - these are intended to inform contractors of important issues as and when they occur and are in addition to the regular Newsletter which will continue to be published quarterly

However WAG have also advised that they have just had confirmation from the Home Office that the authority for destruction of controlled drugs which expires on 31 December 2007 is to be extended for a further 6 months, by which time it is expected the legislation will have been written in Wales.

Requirements in relation to patient returned controlled drugs remain unchanged.

3b) Changes to Record keeping of CDs in Wales

Guidance is also expected from WAG in January 2008 regarding this next change.

CPW will advise on any update received.

4) Endorsement Reminder

CPW would like advise contractors that there have been some reports of confusion with regard to endorsing, particularly when a number of tablets prescribed and dispensed is less than an OP.

The endorsement should always be **what is dispensed** to avoid any confusion and this applies to all including for example paracetamol. We would remind all contractors with automatic endorsement systems to check their systems are endorsing appropriately.

5) Underpayment of postage

We respectfully request that you please ensure that all letters to the BSC have the correct postage applied.

As you are aware there have been changes in the way that the Royal Mail charges for the delivery of postal items. The Business Services Centre (BSC) has started to charge contractors the charge incurred by BSC for receiving envelopes containing claim forms which have insufficient postage. Please ensure that all letters to the BSC have the correct postage value attached.

Attaching the correct postage is also likely to reduce the risk of claim forms not arriving at the relevant department within BSC in time for prompt payment.

6) CPW AGM

The CPW Annual General Meeting is to be held in Future Inns, Cardiff Bay on Monday 14th January 2008 at 7.30pm.

Please advise CPW if you will be attending; either by email or fax by the 10th January 2008.

Many thanks